

CIVIL SERVICE EXAMS YOU CAN TAKE

New York City has begun following state law by replacing provisionals who have served longer than four months when civil service lists exist with appointments from the lists. Union members who are provisionals should take civil service tests they are eligible for to become permanent civil service workers. Listed below are exams with upcoming filing periods.

Tips for members who want to take civil service exams

Review the exam schedule monthly at the Dept. of Citywide Administrative Services, www.nyc.gov/dcas. If a scheduled exam is going to be postponed or canceled, the change will be announced at the start of the scheduled filing period.

Read about the duties of the job and the education and experience needed to see if you qualify. Most civil service exams require a filing fee. Check the official Notice of Examination (NOE) for details. You can apply online and pay your application fee by credit, debit or bank card, or you can print out the required application forms. You can also get the NOE and application forms by mail or at the DCAS Application Center on the 17th floor at 2 Lafayette St. in Lower Manhattan.

The center is open from 9 a.m. to 5 p.m., Monday to Friday, except holidays.

The list below, filing dates, test dates and qualifications are all subject to change. Get updates by calling 311 (or 212-NEWYORK from outside the city) and asking for civil service information.

Take a test prep course through the DC 37 Ed Fund

District Council 37 has responded to members' need to pass civil service examinations by offering test prep courses through the DC 37 Education Fund. Members and agency-fee payers eligible for Ed Fund benefits may participate. For upcoming courses, check the fund listings in PEP or at www.dcs37.net.

Signing up for a union test prep course does not register you to take the civil service test. The Ed Fund does not cover filing fees for civil service exams. Members must submit their applications and filing fees for exams to the Dept. of Citywide Administrative Services. For more information, visit their Web site at www.nyc.gov/dcas. In the list, *OC* means open competitive and *P* means promotional.

Exam title	Exam number	Exam type	Filing period starts	Exam title	Exam number	Exam type	Filing period starts
Traffic Enforcement Agent	2313	OC	09/01/11	Supervising Police Communications Technician (Prom)	2514	P	01/04/12
Emergency Medical Specialist — EMT	2004	OC	09/07/11	Caseworker	2321	OC	02/01/12
Gardener	2006	OC	09/07/11	Child Protective Specialist	2332	OC	02/01/12
Interpreter (Spanish)	2007	OC	09/07/11	Eligibility Specialist	2333	OC	02/01/12
Program Evaluator (ACS)	2008	OC	09/07/11	Motor Vehicle Operator	2324	OC	02/01/12
Caseworker	2314	OC	10/01/11	Motor Vehicle Operator (HHC)	2325	OC	02/01/12
Child Protective Specialist	2319	OC	10/01/11	Sewage Treatment Worker	2328	OC	02/01/12
Eligibility Specialist	2320	OC	10/01/11	Traffic Enforcement Agent	2331	OC	02/01/12
Sewage Treatment Worker	2316	OC	10/01/11	Associate Engineering Technician (Prom)	2515	P	02/01/12
Claim Specialist	2009	OC	10/05/11	Associate Engineering Technician	2030	OC	02/01/12
Police Communications Technician	2013	OC	10/05/11	Cashier	2031	OC	02/01/12
Printing Press Operator	2017	OC	10/05/11	Traffic Enforcement Agent	2336	OC	03/01/12
Public Health Epidemiologist	2014	OC	10/05/11	Construction Project Manager	2034	OC	03/07/12
Climber and Pruner	2016	OC	11/02/11	Locksmith	2035	OC	03/07/12
Statistician	2018	OC	11/02/11	Project Manager	2036	OC	03/07/12
Telecommunications Associate (Data)	2019	OC	11/02/11	Watershed Maintainer	2038	OC	03/07/12
Telecommunications Associate (Voice)	2020	OC	11/02/11	Motor Vehicle Operator	2339	OC	04/02/12
Telecommunications Specialist (Data) (Prom)	2507	P	11/02/11	Motor Vehicle Operator (HHC)	2340	OC	04/02/12
Telecommunications Specialist (Data)	2021	OC	11/02/11	Sewage Treatment Worker	2341	OC	04/02/12
Telecommunications Specialist (Voice) (Prom)	2508	P	11/02/11	Correction Administrative Aide	2039	OC	04/04/12
Telecommunications Specialist (Voice)	2022	OC	11/02/11	Highway Transportation Specialist	2040	OC	04/04/12
Senior Motor Vehicle Supervisor (Prom)	2509	P	12/07/11	Caseworker	2337	OC	05/01/12
Senior Motor Vehicle Supervisor (HHC) (Prom)	2510	P	12/07/11	Child Protective Specialist	2348	OC	05/01/12
Emergency Medical Specialist — Paramedic	2026	OC	01/04/12	Eligibility Specialist	2349	OC	05/01/12
Paramedic (Prom)	2513	P	01/04/12	Traffic Enforcement Agent	2346	OC	05/01/12
Medical Records Specialist (HHC)	2027	OC	01/04/12	Child and Family Specialist	2041	OC	05/02/12
Public Health Nurse	2028	OC	01/04/12	City Tax Auditor	2042	OC	05/02/12
Public Health Nurse (School Health)	2029	OC	01/04/12	Job Opportunity Specialist	2347	OC	06/01/12